

Name: \_\_\_\_\_ Topic: \_\_\_\_\_

**Assignment:** Beginning on Tuesday, January 18 and ending on the day of the 1<sup>st</sup> semester class final, you will present your research in a 3-5 minute presentation. On the day of your presentation, you may bring index cards to help jog your memory, but you should try to memorize or extemporize (improvise) as much of your speech as possible so that you can maintain eye contact with the audience. An appropriate and effective visual aid (chart, image, map, graphic organizer, etc.) should accompany your speech. Please read through the rubric below for other requirements.

**Directions for this sheet:** Bring this to class on the day of your presentation. After you have completed your presentation, fill out the self-evaluation and turn it in. I will complete the rubric.

### Self-Evaluation for Research-Based Informative Speech

Rate yourself from 1-5 on each element. (1=needs improvement; 3=average; 5=excellent)

I was able to locate resources appropriate to my topic.	1	2	3	4	5
I was able to find at least five sources.	1	2	3	4	5
My citation notes were as complete as possible.	1	2	3	4	5
I asked for help when I wasn't sure what to do.	1	2	3	4	5
I used my time well in the library and computer room.	1	2	3	4	5
I completed each step on time.	1	2	3	4	5
I read through all my research and looked up words I didn't know.	1	2	3	4	5
I took notes before writing my speech.	1	2	3	4	5
I planned the use of my visual aid as part of my speech.	1	2	3	4	5
I organized my notes in a meaningful way.	1	2	3	4	5
I had the right amount of information for the time limit.	1	2	3	4	5
My presentation was logical and well-organized.	1	2	3	4	5
My presentation contained original ideas.	1	2	3	4	5
My visual aid was large enough to be seen by the back row of the class.	1	2	3	4	5
I practiced my speech out loud until it was flawless.	1	2	3	4	5
I glanced at my notes only to stay on track, and looked at the audience most of the time.	1	2	3	4	5

### Rubric for Research-Based Informative Speech

#### Introduction (10 points):

- has a lead that captures audience's attention \_\_\_\_\_/5 points
- explains reason for choosing this topic \_\_\_\_\_/5 points

#### Body (25 points):

- information shared is supported with facts from research \_\_\_\_\_/20 points
- organizational pattern makes sense and is easy to follow \_\_\_\_\_/5 points

#### Conclusion (10 points):

- reviews main points \_\_\_\_\_/5 points
- provides a memorable, creative conclusion \_\_\_\_\_/5 points

#### Delivery (30 points):

- delivered within required time limit (3-5 minutes) \_\_\_\_\_/5 points
- eye contact \_\_\_\_\_/5 points
- gestures/movements/stance (including handling of note cards and visuals) \_\_\_\_\_/5 points
- vocal expression (rate, pitch, and volume) \_\_\_\_\_/5 points
- visual aid (effectiveness, size, use of) \_\_\_\_\_/5 points
- preparation (obviously rehearsed, flows well) \_\_\_\_\_/5 points

Total Points: \_\_\_\_\_/75

Teacher's Comments: